

DEPARTMENT OF THE ARMY
79th Ordnance Battalion (EOD)
52d Ordnance Group (EOD)
Fort Sam Houston, Texas 78234-5056

AFOD-B (100)

11 July 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Letter of Instruction (LOI) 600-85, Alcohol and Drug Abuse Prevention and Control Program

1. REFERENCE: AR 600-85
2. PURPOSE: Supplement policies and procedures outlined in AR 600-85.
3. RESPONSIBILITY: This supplement is directive in nature and is applicable to all personnel assigned or attached for duty with the 79th Ordnance Battalion (EOD) and its subordinate units.
4. REPORTS REQUIRED: Units will submit quarterly 25% and annual 100% reports to Battalion UADC.
5. REQUIREMENTS:
 - a. In accordance with guidelines set within AR 600-85, all companies within the 79th Ordnance Battalion (EOD) will conduct urinalysis testing and training according to their specific post requirements.
 - b. Units are responsible for ensuring Unit Alcohol and Drug Coordinators are properly trained and training is documented.
 - c. Personnel assigned by the commanders as observers must be in the grade of SGT or above and be counseled on their responsibilities.
 - d. The company commanders must appoint unit Alcohol and Drug coordinators in writing.
 - e. Company commanders counseling to Unit Alcohol and Drug Coordinators and observers must state clearly that

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willful or negligent failure to adhere to prescribed procedure can result in UCMJ action.

f. At a minimum, company commanders will ensure that a 100% urinalysis is conducted within the fiscal year in accordance with Battalion directives. In addition, Commanders will conduct unannounced random urinalysis on a quarterly basis. Not less than 25% of unit members present for duty will be tested during random testing. This will be an area of command interest during CIs.

PATRICK J. KELLY
LTC, OD
Commanding

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